

**Marais des Cygnes Extension District
Governing Body/Board Meeting
Paola Office, 913 N Pearl Street, Suite 100
Mound City Office, 115 S. 6th Street**

**Monday, May 1, 2023
6:30 p.m. via Zoom**

Agenda

Call to Order
Roll Call
Minutes – April
Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly or regularly occurring bills via EFT (electronic Funds transfer), check or via bank cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer’s Financial Report – Receipts/Expenses April 1 - 30, 2023 MdC Financial Summary.

Staff Report – Karla Hightower
Director Comments – Facsimile Signatures

Old Business:

- ❖ Mound City Building Remodel
- ❖ Truck Repair – Estimate is \$2338.65, and we will pay a \$500 deductible if we approve to submit to insurance.
- ❖ Board Elections – Due June 1
- ❖ Budget Check sheet was approved
- ❖ Other items

New Business:

- ❖ Board Leadership Modules
- ❖ Van Repair – Injector is out and estimate to repair is \$900 at Oakes. Van is up for replacement in 2024.
- ❖ 2020 Explore Windshield – Safelite Estimate is \$824.79 and we are waiting on an estimate from Oakes.
- ❖ Budget preparations are beginning
- ❖ Tracy is working with the audit company to begin the 2022 audit. Engagement letter.
- ❖ Memorandum of Understanding between K-State Extension SNAP-Ed and the Marais des Cygnes District for the 2023-24 SNAP-Ed Grant.
- ❖ Other items

Next District Board Meeting – June 5, 2023 via Zoom at 6:30 p.m.

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