

**Marais des Cygnes Extension District
Governing Body/Board Meeting
Paola Office, 913 N Pearl Street, Suite 100
Mound City Office, 115 S. 6th Street**

**Tuesday November 7, 2022
6:30 p.m. at LaCygne Library
Agenda**

Call to Order

Roll Call

Minutes – October

Additions to Agenda

Motion to Approve Consent Agenda –

- A. Authorize the monthly payroll payment of all office professionals, employed by the Marais des Cygnes Extension District #16 via electronic direct deposit on the last day of the month.
- B. Authorize the payment of all routine monthly and regularly occurring bills via EFT (electronic Funds transfer), check or via bank/cash management system.
- C. Authorize the District Extension Director to complete or authorize payment of the following items: 1. Prepare checks and vouchers and continue the use of the 8-6 and 8-7 monthly financial statements for the district. Treasurer’s Financial Report – Receipts/Expenses October 1 - 31, 2022 of the MdC Financial Summary.

Staff Reports – Agent Goals

Director Comments

Old Business:

- ❖ Vehicle – Sold for \$8,200 and has been picked up
- ❖ Audit – They have been to the Paola office to review files and have requested a few items from Tracy, now we are just waiting for the final audit results.
- ❖ Performance reviews
- ❖ Other items

New Business:

- ❖ Board Leadership Modules
- ❖ Horse Judging to National Western 4-H Round-Up and Abbie Out-of-State travel
- ❖ Holiday Leave for Agents and Support Staff (December 27 – 30)
- ❖ Salaries and approve Agent Professional Development Plans
- ❖ 4-H Summer Intern Program (Karla)
- ❖ Excellence in Board Leadership Assessment
- ❖ December Meeting (12/5) via Zoom and January (Needs set) Organizational Meeting in person with meal provided
- ❖ Other items

Next Marais des Cygnes Extension District Board meeting will be held December 5 at 6:30 p.m. via Zoom.